

The Mary Webb Centre for the Arts  
Concert Hall Rental Agreement 2022

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Date and time of event: \_\_\_\_\_

Time and length of event (earliest access) and (latest access):

Doors open at \_\_\_\_\_ Doors close at \_\_\_\_\_

Do you have liability insurance Yes No

Do you have any other special requests or considerations: Yes No

The Mary Webb Centre is not responsible for any lost items the day of the event/concert. Children must be supervised at all times. The Mary Webb Centre provides a minimum of two Mary Webb Centre designated persons to be present during the event/concert. The renter assumes all responsibility for any damages to the contents, property or premises. A refundable clean up deposit of \$50 will be charged. The Mary Webb Centre's Logo cannot be used without permission. The Mary Webb carries liability insurance for the property only.

**Facility Cost is \$50 per hour**

**A non- refundable 50% deposit is required on the booking date with the remainder of the rental due on the day of the event.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Mary Webb Representative \_\_\_\_\_

Deposit Collect by: \_\_\_\_\_